

McFARLAND UNIFIED SCHOOL DISTRICT

Board of Trustees

Jim Beltran
David Arguello
Marlin Isaacs
Eliseo Garza
Angel Turrubiates



Raul Maldonado
Superintendent

ORGANIZATIONAL & REGULAR MEETING December 12, 2013

BOARD MEETING PLACE
McFarland High School Multi-Purpose Room
259 Sherwood Avenue
McFARLAND, CA

Convene and Adjourn to Closed Session – 4:30 p.m.
Reconvene to Regular Session – 6:00 p.m.

I. Call to Order

II. Open Session

III. Organizational Meeting

- A. Election of Board President _____ / _____
- B. Election of Board Vice-President _____ / _____
- C. Election of Board Clerk _____ / _____
- D. Election of Board Secretary _____ / _____
- E. Election of Trustee Representative to County Committee on School District Organization _____ / _____
- F. Election of Alternate Representative to County Committee on School District Organization _____ / _____
- G. Designation of Board Meeting Day and Time _____ / _____
- H. Designation of Authorized Agent _____ / _____
- I. Appointment/Reappointment of MUSD Board of Trustees Representative to the North Kern Vocational Training Center Board of Directors _____ / _____
- J. Adjournment of McFarland Unified School District Organizational Meeting _____ / _____

IV. Regular Meeting – Call to Order

V. Roll Call and Establishment of Quorum

VI. Pledge of Allegiance

VII. Invocation

VIII. Study Session

A. LCFF Overview Presentation

IX. Closed Session

A. Public Employee Discipline/Dismissal/Release (G.C. 54957)

B. Conference with Labor Negotiators (G.C. 54957.6)

- Employee Organizations: MTA and CSEA
- Labor Negotiator: Ty Bryson

X. Open Session

XI. Report of Closed Session

XII. Action Items

A. Revision and Approval of Agenda of December 12, 2013.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

B. Approval of Minutes of November 12, 2013 (Regular Meeting).

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

C. Consent Agenda

1. Approval of Warrant Registers
2. Approval of (11) Stipend Coaches Positions

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

XIII. Information and Proposals

A. Community Input

The public may address the Board regarding general school district. This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

B. Superintendent's Report

The Superintendent will report to the Board about various matters involving the District.

1. Attendance

C. Board Member Reports

This is an opportunity for board members to report on conferences, workshops and other school/school board meetings attended as well as provide recognition/information about the schools. It is also an opportunity to calendar a conference, workshop, and/or meeting for future attendance.

C. Reports

1. McFarland Teachers Association (MTA)
2. California School Employees Association (CSEA)

XIV. Action Items (cont'd)

XV. Old Business

None

XVI. New Business

A. Personnel Register

The personnel register is listed as one item. The Board can approve the entire register in one vote or can approve each employment, resignation, transfer, reassignment, etc. individually.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

B. Approval of First Interim Report – 2013 - 2014

The District has completed the First Interim Report for the 2013-2014 school year. The First Interim report reflects two major changes from the original budget: (1) recalculates revenue using the Local Control Funding Formula (LCFF), and (2) includes additional costs not projected on the original budget. Even with the additional LCFF funds, the District is deficit spending in 2013-14 and in the two subsequent years. Thanks to our healthy reserves in the general fund and Fund 17, the District is able to meet the required state reserves for 2013-14 and two subsequent years. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

C. Approval of Resolution #1314-06 for the 2013-14 Contingent Tax Liability

Certain monies due to this district from the County as local tax revenues have pending claims before the Assessment Appeals Board and Superior Court. On a letter dated November 6, 2013, the County Counsel has notified the District of potential adverse consequences to local tax revenue should these pending court action(s) settle in favor of the taxpayer. The County-Auditor is recommending the district impound additional local tax revenues in the amount of \$444,280-96 in anticipation of pending claims and/or litigation. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

D. Public Hearing **Open** _____ **Close** _____

A public hearing is being conducted on Adoption of Draft Mitigated Negative Declaration for Elementary School No.3 as Final Mitigated Negative Declaration.

E. Approval to Consider Resolution #1314-07 Adopting Draft Initial Study/Mitigated Negative Declaration and Mitigation Monitoring Program as Final for New Elementary School

A Mitigated Negative Declaration (MND) was prepared by the District's consultant, Quad Knopf, Inc. Pursuant to the California Environmental Quality Act (CEQA) Guidelines § 15072, the MND was made available for a 30-day public review period on November 10, 2013. The public review period closed on December 9, 2013. The matter of adopting the MND has been brought before the Board of Trustees for review and adoption. It is recommended that the School Board approve Resolution #1314-07 adopting the Initial Study/Mitigated Negative Declaration for the New Elementary School. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

F. Approval of Authorization to Revise the Use of Facilities Fee Schedule

In June 2013 an analysis was presented to the Board comparing our Use of Facilities Fee Schedule with neighboring school districts recommending revisions to our existing fee schedule. Those revisions took effect 7/1/13. Since that time it has been recommended that we make further revisions. It is recommended that the School Board members revise the 6/11/13 Approval to reflect additional revisions to the Use of Facilities Fee Schedule. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

G. Approval of Change Order #4 (Credit) for the MHS Athletic Field

The Change Order provides credit for unused Owner Contingency and Allowance funds within the agreement with S.C. Anderson, Inc. for the Athletic Field (varsity baseball) project at McFarland Middle School. The Change Order request (COR#18) will reconcile project budgets to zero as part of the project close-out process. The amount of the Change Order is (\$4,741.45). Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

H. Approval of Resolution #1314-08 of Intention to Dedicate Real Property

The District is currently working with the City of McFarland to solve the traffic issues at Kern Avenue School. In order for the City to continue with the Drop Off Zone at Kern Avenue on the east side of 5th Street, Schools Legal Service requested that the Property be deeded to the City. Once the Board approved this resolution, a notice will be published prior to the 1/21/14 board meeting, and then the Authorization to Execute Dedication or Conveyance will be approved at that time. This property will then become the City's and they will maintain the area. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

I. Approval of HVAC Provider for the District-wide Preventative Maintenance Program

The District is required to advertise for these services and a contract cannot exceed a 5 year limit. 2013 was the 5th year in our previous agreement. The District re-advertised and requested proposals for the maintenance of all the HVAC (Heating, Ventilating & Air Conditioning) units currently in the district. The RFP listed the qualifications and experience that is required, as well as the preventative maintenance procedures and services to be provided. The proposals were reviewed and discussed with Schools Legal Service prior to making a recommendation. It is being recommended that Johnson Controls be awarded the contract for 2 years, with the option to renew up to the 5 year limit. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

J. Approval of Board Policies – First Reading

New/Revised Board Policies are being presented in order to insure current District Policy. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

XVII. Advance Planning

A. Future Meeting Dates

- 1. Regular Board Meeting - January 21, 2014 at 4:30 p.m.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

XIII. Adjournment

Time: _____

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, such documents will be made available for public inspection at the same time at the front desk of the McFarland Unified School District Office located at 601 Second Street, McFarland, CA 93250.