

# McFARLAND UNIFIED SCHOOL DISTRICT

## Board of Trustees

Jim Beltran  
David Arguello  
Eliseo Garza  
Angel Turrubiates  
Victoria Ramirez



Victor M. Hopper  
Superintendent

## REGULAR MEETING November 10, 2015

**BOARD MEETING PLACE**  
**McFarland High School Multi-Purpose Room**  
**259 Sherwood Avenue**  
**McFarland, CA**

Convene and Adjourn to Closed Session – 5:00 p.m.  
Reconvene to Regular Session – 6:30 p.m.

- I. Call to Order**
- II. Open Session**
- III. Roll Call and Establishment of Quorum**
- IV. Pledge of Allegiance**
- V. Invocation**
- VI. Presentations**

A. FFA Students

## **VII. Public Communication**

The public may address the Board concerning items that are scheduled for discussion during Closed Session only by completing the Community Input Request Form provided on the table at the entrance to the meeting room and submitting the form to the Executive Assistant prior to the Call to Order of the Board Meeting.

## **VIII. Closed Session**

- A. Public Employee Discipline/Dismissal/Release (G.C. 54957)
- B. Conference with Labor Negotiators (G.C. 54957.6)
  - Employee Organizations: MTA and CSEA
  - Labor Negotiators: Victor Hopper & Aaron Resendez
- C. Student Expulsion/Readmittance
  - Student #1516-01 – MMS – Expulsion Recommendation
- D. Public Employee Appointment
  - Elementary Principal
  - Interim Elementary Principal
  - Interim Learning Director

- E. Conference with Labor Negotiator(s) (G.C. Section 54957.6)
  - Agency Designated Representatives: Jim Beltran & Angel Turrubiates
  - Unrepresented Employment Position: Superintendent

**IX. Open Session**

**X. Report of Closed Session**

**XI. Action Items**

- A. Revision and Approval of Agenda of November 10, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

- B. Approval of Minutes of October 13, 2015 (Regular Meeting) & October 14, 2015 (Special Meeting).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

- D. Consent Agenda

1. Approval of Warrant Registers
2. Approval of Interdistrict Agreements
3. Approval of Licensing Agreement with Document Tracking Services 2015 - 2016
4. Approval of AVID College Readiness System Agreement – 2015-2016
5. Approval of Approval of CA Agriculture Incentive Grant Application 2015-2016
6. Approval of Donation to Kern Avenue School - \$500
7. Approval of Donation to Kern Avenue School - \$300
8. Approval of Donation to McFarland Unified School District MYPAAAS Program
9. Approval of Donation to Browning Road School - \$500
10. Approval of Donation to McFarland Middle School - \$212
11. Approval of MHS Overnight Trip to Butte College ARC Exposure Welding Seminar- January 20 – 22, 2015.
12. Approval of Two Job Descriptions – Principal – Comprehensive High School & Coordinator II of Data, Technology, and Testing.
13. Approval of New Administrative Positions: Elementary Principal & Learning Director
14. Approval of New Certificated Position – Counselor
15. Approval of New Classified Positions – Office Manager, Attendance Records Clerk I, 1 Night Custodian, 1 Custodian, 1 Library Technician, 1 Lead Food Service Worker, 1 Food Service Worker & 3 Yard Duty Assistants.
16. Approval of New Position: Deputy Superintendent/CBO

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

- 17. Approval of Revised Classified & Certificated Management Salary Schedule – 2015-2016

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **XII. Information and Proposals**

### **A. Community Input**

The public may address the Board regarding general school district matters. This is an opportunity for any member of the public to address the Board on matters pertaining to the school district and/or on the agenda. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item. A Community Input Request Form provided on the table at the entrance to the meeting room must be completed and submitted to the Executive Assistant prior to the Board adjourning to Closed Session.

### **B. Superintendent's Report**

The Superintendent will report to the Board about various matters involving the District.

1. Attendance Report
2. Browning Road – Mayra Helo-Treviño

### **C. Board Member Reports**

This is an opportunity for board members to report on conferences, workshops and other school/school board meetings attended as well as provide recognition/information about the schools. It is also an opportunity to calendar a conference, workshop, and/or meeting for future attendance.

### **D. Reports**

1. McFarland Teachers Association (MTA)
2. California School Employees Association (CSEA)

## **XIII. Action Items (cont'd)**

## **XIV. Old Business**

### **A. Approval of Revised Board Policy BP 4161/4261 Leaves– Second Reading**

Board Policy BP 4161/4261 is being revised at this time. Approval of Second Reading is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

## **XV. New Business**

### **A. Personnel Register**

The personnel register is listed as one item. The Board can approve the entire register in one vote or can approve each employment, resignation, transfer, reassignment, etc., individually.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

B. Approval of SchoolWorks, Inc. to prepare the Level 1 Developer Fee Justification Study

Approval is requested for SchoolWorks, Inc. to prepare a Level 1 Developer Fee Justification Study. The State Allocation Board ("SAB") is scheduled to increase the Level 1 Developer Fees Rates in January 2016. These rates only increase during even numbered years. The new rates will reflect the statutory maximum amounts school districts are able to collect in impact fees on new residential and commercial/industrial developments. The current residential rate is \$3.36/sq ft. The current commercial rate is \$0.54/sq ft. It's best to start now so data can start to be collected in November with new rates being approved by the SAB in January, then the Board must adopt a resolution in February, then we must wait 60 days. The earliest we can start collecting the new fees is April 2016. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

C. Approval of Long Range Facilities Master Plan Final Draft

CM Construction Services (partnered with Mangini Architects) was selected to prepare a Long Range Facilities Master Plan for the District. They have completed the Final Draft and it will be presented at this meeting also. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

D. Approval of Revised Board Policy AR 4031 All Personnel – First Reading

Board Policy AR 4031 is being revised at this time. Approval of First Reading is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

E. Approval of Revised Board Policy BP/AR 4040 District Acceptable Use Policy – First Reading

The district is updating its Acceptable Use Policy to reflect the changing use of technology in the classroom and the changing technologies available to staff and students. Approval of First Reading is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

F. Approval of SES Provider Agreements between McFarland Unified School District and the following Supplemental Educational Service Providers: 5 Star Tutors LLC (CA) & Math Think, Inc.

On January 8, 2002, President Bush signed his education plan, No Child Left Behind, into Law. As part of that law, when a disadvantaged child is attending a low performing school, federal funds can be used to provide supplemental services for that child. Parents of eligible children can choose from the list of state-approved providers. When parents have made their selection, the District must then contract with that provider to deliver services. The law requires that supplemental education service providers adhere to high-quality, research-based instruction. The law states that a provider must continue to provide SES to eligible students until the end of the school year in which those services were first received. Many of our students are in need of supplemental services and this approval will allow us to provide tutoring for 240 students. The selection of students is determined by need. This extra help can be provided before or after school, on weekends. Funding Source: 20% of Title 1 Funding. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

G. Approval of Ratification of Amendment to Contract of Employment – Job Title: Superintendent

Approval is requested for ratification of amendment to contract of employment – Job Title: Superintendent.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

H. Approval of Caldwell, Flores, Winters, Inc. as District Financial Advisors

To maintain the highest level of transparency and to perform our due diligence, the district has conducted a competitive selection process for Financial Consulting Services through a Request for Qualifications (RFQ). The district diligently followed the RFQ process by posting the RFQ, receiving qualified bids, selecting qualified applicants for interviews, and performing a detailed and thorough interview of all qualified applicants. Having gone through the process, the district feels confident in recommending Caldwell, Flores, Winters, Inc. to the board for approval. The contract will be submitted to the board for approval at the December board meeting. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**XVI. Advance Planning**

A. Future Meeting Dates

1. Regular Board Meeting – December 8, 2015 at 5:00 p.m. at MHS Multipurpose Room.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**XVII. Adjournment**

**Time:** \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, such documents will be made available for public inspection at the same time at the front desk of the McFarland Unified School District Office located at 601 Second Street, McFarland, CA 93250.