

McFARLAND UNIFIED SCHOOL DISTRICT

Board of Trustees

Jim Beltran
David Arguello
Eliseo Garza
Angel Turrubiates
Victoria Ramirez



Victor M. Hopper
Superintendent

REGULAR MEETING
April 12, 2016

BOARD MEETING PLACE
McFarland High School Multi-Purpose Room
259 Sherwood Avenue
McFarland, CA

- I. Call to Order** **5:00 p.m.**
- II. Open Session**
- III. Roll Call and Establishment of Quorum**
- IV. Pledge of Allegiance**
- V. Invocation**
- VI. Presentation/Recognition**
- A. Boys Soccer Team
 - B. MYPAAS Mariachi & Choir
- VII. Action Items**
- A. Revision and Approval of Agenda of April 12, 2016.
Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____
 - B. Approval of Minutes of March 8, 2016 (Regular Meeting).
Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____
 - C. Consent Agenda
 - 1. Approval of Warrant Registers
 - 2. Approval of Interdistrict Agreements
 - 3. Approval of Donations to MHS
 - 4. Approval of Agreement between Kern Community College District and MUSD for Adult Education Block Grant – July 1, 2015
 - 5. Approval of MOU with Point Loma Nazarene University
 - 6. Approval of Disposal of Surplus Items – MMS
 - 7. Approval of Donations to MMS

8. Approval of Donations to KA
9. Approval of Migrant Education Close-Up Trips to Washington, D.C. – June 11-18 & June 18-23, 2016
10. Approval of CSEA Chapter 186 Sunshine Proposal 2016-2017 Re-Opener
11. Approval of Revised Job Description – Student Affairs Specialist - MMS
12. Approval of MOU Between McFarland Unified School District and City of McFarland

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

VIII. Information and Proposals

A. Community Input

The public may address the Board regarding general school district matters. This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

B. Superintendent's Report

The Superintendent will report to the Board about various matters involving the District.

1. Attendance Report

C. Board Member Reports

This is an opportunity for board members to report on conferences, workshops and other school/school board meetings attended as well as provide recognition/information about the schools. It is also an opportunity to calendar a conference, workshop, and/or meeting for future attendance.

D. Reports

1. McFarland Teachers Association (MTA)
2. California School Employees Association (CSEA)
3. Williams Quarterly Report – Irene Melendez

IX. Action Items (cont'd)

X. Old Business

None

XI. New Business

A. Personnel Register

The personnel register is listed as one item. The Board can approve the entire register in one vote or can approve each employment, resignation, transfer, reassignment, etc., individually.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

B. Approval of Resolution #1516-11 Elimination/Reduction of Certain Classified Services

Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

C. Approval of Resolution #1516-12 Elimination/Reduction of Certain Classified Management Services

Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

D. Approval to File Notice of Completion (Substantial) for Horizon Elementary

The Notice of Completion (Substantial) is ready to be filed with the County Recorder's Office. The project was considered complete as of February 15, 2016. Closeout documents have been received by the architect and are being reviewed for approval. The list of items remaining to be completed is identified and is attached to the Notice and will be filed as such. Once all remaining work has been completed to our satisfaction, the Final Notice of Completion will be filed. The District team agreed upon the date of 2/15/16 and by filing this notice we agree to release half of the retention. It is recommended that that Board give approval to file the Notice of Completion (Substantial) for Horizon Elementary. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

E. Approval to Encumber and Commit One-time Mandate Claims Funding for Additional Classroom Construction

The growth in district enrollment has created a need for additional classrooms at the middle school and high school. At this time, the district has met its bonding capacity and cannot access additional bond funds for the construction needed to meet the housing needs of our students. For this reason, we are recommending that the Board approve the encumbrance and commitment of the \$1,541,665 one-time mandate claims funds for construction of additional classrooms. If approved, these funds will be transferred to Fund 40. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

F. Approval of Contract Bids to Purchase Office and Classroom Furniture & Equipment

At the 3/8/16 board meeting a long list of vendors and contract bids were approved to utilize to purchase the office and classroom furniture and equipment to furnish Horizon Elementary School. Additional contracts/bids have been presented that we need to approve now. They are: Utilize the contract bid with The Cooperative Purchasing Network (TCPN) with Sierra School Equipment Company (R142208) and The Hon Company to provide office furniture. Utilize a CMAS Contract with Sierra School Equipment Company (4-09-71-0092A) and Exemplis LLC to provide office furniture. It is recommended that the new bids are approved. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

G. Approval of Attendees at Celebration of Stars Banquet.

The Celebration of Stars Banquet will be held Thursday, May 19, 2016. In the past the District has paid for the Board Members to attend. The cost this year is \$10.00 per ticket. This banquet is co-sponsored by the McFarland Lions Club. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

H. Approval of Work Authorization #30 with Teter – MHS Relocatables (2)

Approval is requested for Work Authorization #30 with Teter LLP. (The Master Agreement with Taylor Teter for architectural services is dated October 15, 2008.) This authorization is for the architectural and engineering services for schematic design to construction administration for the installation of two (2) existing DSA PC Approved Relocatable classrooms. These buildings are being relocated from Kern Avenue School. This Work Authorization shall be a fixed fee of \$36,000.00. Approval is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

I. Approval of Kitchen Equipment Vendor for Horizon Elementary

The District advertised for bids for our Food Service Equipment Bid 2016 #1 for Horizon Elementary School. Three (3) bids were received. Kitcor was the lowest responsive, responsible bidder for this project. The cost of their proposal to provide all the equipment per our list for the kitchen is \$106,818.00. Approval is requested to enter into a contract with Kitcor to purchase these items.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

J. Approval of Revised Board Policies BP/AR 4119.11 Personnel & BP 4030 & AR 4031 Personnel – First Reading

Revised board policies BP/AR 4119.11 Personnel & BP 4030 & AR 4031 Personnel are now being presented for First Reading. Approval of First Reading is requested.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

XII. Public Communication

The public may address the Board concerning items that are scheduled for discussion during Closed Session only by completing the Community Input Request Form provided on the table at the entrance to the meeting room and submitting the form to the Executive Assistant prior to the Call to Order of the Board Meeting.

XIII. Closed Session

- A. Public Employee Discipline/Dismissal/Release (G.C. 54957)
- B. Conference with Labor Negotiators (G.C. 54957.6)
 - Employee Organizations: MTA and CSEA
 - Labor Negotiators: Victor M. Hopper & Aaron Resendez

- C. Student Expulsion/Readmittance
 - Student #1516-10 – BRS – Expulsion Recommendation
- D. Superintendent Evaluation

XIV. Open Session

XV. Report of Closed Session

XVI. Advance Planning

A. Future Meeting Dates

- 1. Regular Board Meeting – May 10, 2016 at 5:00 p.m. at MHS Multipurpose Room.

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

XVII. Adjournment

Time: _____

Motion _____ Second _____ Ayes _____ Nays _____ Abstain _____

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, such documents will be made available for public inspection at the same time at the front desk of the McFarland Unified School District Office located at 601 Second Street, McFarland, CA 93250.