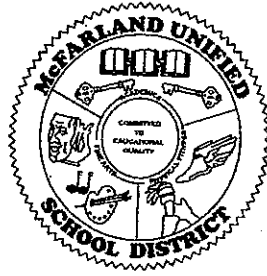


# McFARLAND UNIFIED SCHOOL DISTRICT

## Board of Trustees

Ramon Melendez  
Marin Ortega, Jr.  
Rey De Leon  
David Arguello  
Jim Kasiner



Gabriel McCurtis  
Superintendent

## REGULAR MEETING October 14, 2008

**BOARD MEETING PLACE**  
McFarland High School Multi-Purpose Room  
259 Sherwood Avenue  
McFarland, CA

- I. Call to Order** 5:00 p.m.
- II. Roll Call and Establishment of Quorum**
- III. Pledge of Allegiance**
- IV. Invocation**
- V. Public Communication**

The public is invited to comment on any matter appearing on the closed session agenda.

## VI. Closed Session

- A. Public Employee Discipline/ Dismissal/ Release (G.C. 54957)
- B. Public Employee Appointment
  - In House Suspension – Certificated Position/Job Description - MHS
- C. Public Employment (G.C. 54957)
  - Title: Superintendent
- D. Conference with Labor Negotiators (G.C. 54957.6)
  - Employee Organizations: MTA and CSEA, Confidential, Management
  - Labor Negotiators: GCR, LLP; Kim McManaman, Cynthia Virrey
- E. Student #0809-01 – MHS – Expulsion recommendation
- F. Student #0809-02 – MMS – Expulsion recommendation
- G. Student #0809-03 – MHS – Expulsion recommendation
- H. Student #0708-20 – SJHS – Readmittance
- I. Student #0708-26 – MHS – Readmittance
- J. Student #0708-29 – MHS – Readmittance

**VII. Open Session**

**VIII. Report of Closed Session**

**IX. Action Items**

- A. Revision and Approval of Agenda of October 14, 2008
- B. Approval of Minutes of September 9, 2008 (Regular Meeting) & August 27, 2008 (Special Meeting).
- C. Consent Agenda
  - 1. Approval of Warrant Registers
  - 2. Approval of Interdistrict Agreements for the 2008-2009 school year
  - 3. Review of Probation Family Advocate Grant
  - 4. Renewal of Springboard Agreement
  - 5. Approval of No Child Left Behind – Program Improvement LEA Plan Addendum
  - 6. Approval of Computer Teacher at McFarland Learning Center
  - 7. In - House Suspension – Certificated Position/Job Description - MHS

**X. Information and Proposals**

**A. Community Input**

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

**B. Superintendent's Report**

The Superintendent will report to the Board about various matters involving the District.

- 1. Attendance

**C. Board Member Reports**

This is an opportunity for board members to report on conferences, workshops and other school/school board meetings attended as well as provide recognition/information about the schools. It is also an opportunity to calendar a conference, workshop, and/or meeting for future attendance.

**D. Reports**

- 1. Kern Avenue School
- 2. MHS – FFA
- 3. MMS – Student Achievement
- 4. MTA
- 5. CSEA
- 6. Williams Act Uniform Complaints Quarterly Report – Irene Melendez

**XI. Presentation**

1. Identity Theft – Matt Morris

**XII. Action Items (cont'd)**

**XIII. Discussion (possible action)**

- A. Student Board Member Applications

**XIV. Old Business**

- A. Approval of New/Revised Board Policy – BP 9270 - Conflict of Interest

A biennial review of the conflict of interest code for Multi-County and Local agencies is required. The MUSD policy is being updated to reflect the current administration titles and categories of filing. Approval of Second Reading is requested.

**XV. New Business**

- A. Approval of Superintendent's Contract

- B. Personnel Register

The personnel register is listed as one item. The Board can approve the entire register in one vote, or can approve each employment, resignation, transfer, reassignment, etc., individually. Approval is requested.

- C. Approval of Agreement for Law Enforcement Services

The GREAT (Gang Resistance Education and Training) Grant requires use of law enforcement officers for implementation of its curriculum. McFarland Unified School District has been working with The Kern County Sheriff's Department in acquiring the personnel and training required as part of this grant. Currently the McFarland Middle School 6<sup>th</sup> graders are receiving the 14 week curriculum. This agreement formalizes the services required as part of the GREAT Grant. Approval is requested.

- D. Approval of New/Revised Board Policy – BP 6146.1 – High School Graduation Requirements

New/Revised Board Policies are being presented in order to insure current District Policy. Revision is necessary to reflect current high school requirements. Approval of First Reading is requested.

- E. Approval of Hiring Teachers for After School Supplemental Instruction (four teachers 2 hours per week for 30 weeks). 240 Instructional Hours.

In the past juniors and seniors who were behind in credits could attend Concurrent Enrollment at the Learning Center to make up their credits. Because the Learning Center is no longer able to have Concurrent Enrollment we propose to have a similar program on

the high school campus called "After School Supplemental Instruction". This program would allow students to attend class each week from 3:00 to 3:45 p.m. so that they can make up their credits. Without the establishment of this program 26 seniors (who are behind in credits) would need to transfer to the Alternative School so that they could make up their credits and graduate on time. Approval is requested.

F. Approval of Food Service Director – Salary Adjustment

The district office has completed an evaluation of the Director of Food Services salary comparison. Based on this comparison, the Food Services Director position is below comparable districts. The District is recommending to adjust the salary from range 218 – Step F (57,485) to 229 – Step D (68,414). The new range of 229 tops out at Step F (75,425). Funding for this position is Fund 13 Cafeteria funds. Approval is requested.

G. Approval of Master Agreement with Taylor Teter Partners

The District seeks authority to enter into a Master Agreement with Taylor Teter Partners for architectural services in connection with the 2-story Classroom Building at McFarland High School. The Work Authorization, Exhibit A to the Master Agreement, shall be for a fixed fee amount of \$319,800. This fee is based on 8.7% of the estimated cost of construction plus certain enumerated expenses. Approval is requested.

H. Approval of MUSD (District) exercising its prerogative to terminate (1) the contract for architectural services with BFGC Architect Planners, Inc. regarding the design of a central kitchen facility and (2) the contract for architectural services with BFGC Architect Planners, Inc. regarding the design of a K-6 elementary school.

This termination is done pursuant to Article 8.1 of both contracts which allows the District to suspend, abandon or terminate all work to which the contracts relate. Approval is requested.

I. Approval of Recruitment for a Speech-Language Pathologist at the American Speech-Language Hearing Association's Career Fair to be held during the annual convention.

Finding qualified certificated staff in speech-language pathology has become increasingly difficult, especially in California. There are 18 degree granting universities in California. These universities are unable to supply the number of graduates annually to fill the openings in the schools and other California settings. McFarland has a vacancy for one full-time speech-language pathologist. There are 60 students with IEP's on that caseload. One method of recruiting qualified staff is to attend a career fair specifically for speech-language pathologists. Annually more than 10,000 SLP's attend this convention. Funds

for the recruitment would come from federal categorical programs for the recruitment of teachers. Approval is requested for recruitment at the Career Fair during the annual Speech-Language Hearing Convention to be held in Chicago, November 20-22, 2008.

J. Approval of Relocation Incentive for Fully-Credentialed Speech-Language Pathologist

One method of encouraging qualified staff to come to McFarland is to provide a relocation incentive to a fully-credentialed individual that accepts this difficult to staff position. Funds for the relocation incentive would come from federal categorical programs for the recruitment of teachers. Approval is requested for a relocation reimbursement for identified high need credentialed staff, specifically a speech-language pathologist, residing outside of Kern County, who fills a position in the district for the 08/09 school year. The amount of reimbursement would not exceed \$2,000 for relocation within the state and would not exceed \$5,000 for relocation outside of California.

**Public Hearing – Disclosure of Sufficiency of Instructional Materials**

In Accordance with Educational Code Section 60119, the District discloses the extent to Which textbooks and instructional materials were provided to all students, including English learners, in the district. At this time, the Board will open public hearing and provide the public the opportunity to comment.

K. Approval of Resolution #0809-04 Regarding the Sufficiency of Instructional Materials (*Ed. Code 60119*)

In order to be eligible to receive Instructional Materials funds, the governing board of each District is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the state board as well as required by the Williams Settlement. Approval is requested.

**XVI. Advance Planning**

A. Future Meeting Dates

1. Regular Board Meeting – November 18, 2008 – 5:00 p.m.

**XVII. Adjournment**

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, such documents will be made available for public inspection at the same time at the front desk of the McFarland Unified School District Office located at 601 Second Street, McFarland, CA 93250.