

# McFARLAND UNIFIED SCHOOL DISTRICT

## Board of Trustees

Marin Ortega, Jr.  
David Arguello  
Kaye Breyer  
Rey DeLeon  
Marlin Isaacs

Gabriel McCurtis  
Superintendent



## REGULAR MEETING April 21, 2009

**BOARD MEETING PLACE**  
**McFarland High School Multi-Purpose Room**  
**259 Sherwood Avenue**  
**McFarland, CA**

Convene and Adjourn to Closed Session – 4:00 p.m.  
Reconvene to Regular Session – 6:00 p.m.

- I. Call to Order
- II. Open Session
- III. Roll Call and Establishment of Quorum
- IV. Pledge of Allegiance
- V. Invocation
- VI. Recognition of Staff/Students
  - A. 10 Year Employees
- VII. Public Communication

The public may address the Board concerning items that are scheduled for discussion during Closed Session only by completing the Community Input Request Form provided on the table at the entrance to the meeting room and submitting the form to the Executive Assistant prior to the Board adjourning to closed session.

## VIII. Closed Session

- A. Public Employee Discipline, Dismissal/Release {G. C. 54957}
- B. Conference with Labor Negotiator (G.C. 54957.6)
  - Employee Organizations: MTA and CSEA
  - Labor Negotiator: Kim McManaman
- C. Conference with Legal Counsel – Anticipated Litigation – {G.C. 54957.9}

McFarland Unified School District  
601 Second Street  
McFarland, CA 93250

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(661) 792-3081  
www.mcfarlandusd.com

- C. Student Expulsion/Readmittance
  - 1. Student #0809-31 – MMS – Expulsion recommendation
  - 2. Student #0809-32 – MMS – Expulsion recommendation
  - 3. Student #0809-33 – MHS – Expulsion recommendation

**IX. Open Session**

**X. Report of Closed Session**

**XI. Action Items**

- A. Revision and Approval of Agenda of April 21, 2009

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

- B. Approval of Minutes of March 10, 2009 (Regular Meeting) & March 26, 2009 & April 6, 2009 (Special Meetings).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

- C. Consent Agenda

- 1. Approval of Warrant Registers
- 2. Approval of Interdistrict Agreements – 2008-2009 & 2009-2010
- 3. Approval of MHS Travel Club Trip to Italy – March 23 to April 1, 2010
- 4. Approval of MHS Literature Club Trip to Europe during 2010 Spring Break.
- 5. Approval of Contract Renewal with Interquest Detection Canines of Central Valley - 2009 - 2010 School year

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**XII. Information and Proposals**

- A. Community Input

The public may address the Board regarding general school district matters. This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

- B. Superintendent's Report

The Superintendent will report to the Board about various matters involving the District.

- 1. Attendance Report
- 2. CSBA 2009 Delegate Assembly Run-off

C. Board Member Reports & Student Board Member Reports

This is an opportunity for board members to report on conferences, workshops and other school/school board meetings attended as well as provide recognition/information about the schools. It is also an opportunity to calendar a conference, workshop, and/or meeting for future attendance.

D. Presentations

1. MHS Literature Club
2. Textbook Adoption Committee

E. Reports

1. McFarland Teachers Association (MTA)
2. California School Employees Association (CSEA)

**XIII. Action Items (cont'd)**

**XIV. Old Business**

- A. None

**XV. New Business**

A. Personnel Register

The personnel register is listed as one item. The Board can approve the entire register in one vote or can approve each employment, resignation, transfer, reassignment, etc., individually. If the Board has any questions regarding a particular item on the register, the item can be modified to follow Closed Session. This will allow the Board to discuss that item in Closed Session before making a decision.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

B. Approval of Resolution #0809-12 STRS Retirement Incentive Program

Approval is requested for Resolution #0809-12, STRS Retirement Incentive Program, offering eligible teachers two years of additional service credit towards retirement. By roll call approval of said resolution, the District establishes an open enrollment period for the STRS 2-Year Retirement Incentive Program. The District must reflect a cost savings in order to participate in this program. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

C. Approval of Resolution #0809-13 to Decrease the number of Classified Employees Due to a Reduction in Particular Kinds of Services. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

D. Approval of a New Freshmen Transition Program for At-Risk Freshmen

Most high schools find that a number of freshmen have a difficult time making the transition from middle school to high school. These students typically fail many classes and quickly get behind in credits. The freshmen transition program will identify 25 students who are most at-risk using data and recommendations from the middle school counselor. These students will be enrolled in a four hour block class which will offer, Algebra Readiness and support 990 min.), English 9CP and support 990 min.), and Study Skills, Seven Traits curriculum (60 min.). The freshmen transition classes will be taught by two teachers (Cindy Bowman, and Carol Mathews). Students will have each teacher for two hours each day. It is our hope that this intensive intervention will help our most at-risk freshmen to succeed. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

E. Approval of Math Textbook Adoption for grades K through 12 and correlating Course of Studies

The available programs were reviewed by a district team composed of K through 12<sup>th</sup> grade teachers. The following programs were recommended for adoption: California Math, Houghton Mifflin – (Grades K through 6) Kern Avenue, Browning Road & McFarland Middle Schools. California Mathematics, Prentice Hall – (Grades 7 through 12) McFarland Middle School, McFarland Learning Center & McFarland High School. These textbooks are designed to meet the California Mathematics Grade Level Standards. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

F. Approval of Service Fees totaling \$2500.00 per fiscal year from Shinault Baker & Company

Shinault Baker & Company is certified public accounts agency that has in the past completed the annual audit for the McFarland Family Resource Center. The audit focus on Proposition 10 money awarded to the District from First Five Kern. The objective of the examination is to determine with reasonable assurance that the schedule of payments for the fiscal year 2008-2009 has been apportioned for awards to the McFarland Unified School District. Approval is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**XVI. Advance Planning**

A. Future Meeting Dates

1. Regular Board Meeting – May 12, 2009 at 4:00 p.m. at MHS Multipurpose Room
2. Board Study Session – April 28, 2009 at 3:00 at Kern Avenue Rm. #74

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**XVII. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, such documents will be made available for public inspection at the same time at the front desk of the McFarland Unified School District Office located at 601 Second Street, McFarland, CA 93250.

**McFarland Unified School District**  
**April 21, 2009**

**10-Year Employee Recognition**

Angela Dinnerville  
Laura Felix  
Leticia Flores  
Stacy Garza  
Zenaido Garza  
Aimee Gonzalez  
Juan Ramon Gonzalez  
Mark Mayes  
Donna Roberts  
Juana Sanchez  
Larry Watts  
Paula Wiebe  
Veronica Briones  
Mary Garcia  
Melissa Melendez  
Grace Saenz  
Socorro Zavala

## INFORMATION BACKGROUND

**MEETING DATE:** Tuesday, April 21, 2009

OK 

**ACTION ITEM:** **Request for 2010 MHS Travel Club Trip**

**BACKGROUND:** **EF EDUCATIONAL TOURS**

For over 45 years, EF Educational Tours has provided students with the exposure and fair access to the global classroom. These once-in-a-lifetime trips are highly educational and college credit is available for a nominal fee.

### **The MHS Travel Club Advisor**

Mrs. Julie Sepúlveda-Murillo has been an educator for fifteen years. Throughout this time, she has led seven successful educational trips to England, France, Italy, Morocco and Spain. In fact, three of these incredible European visits were with McFarland High School students. She has traveled extensively throughout the United States and knows each of the cities included in the tour.

### **Documentation**

Please refer to attached EF EDUCATIONAL TOURS proposed itinerary and price quote.

### **Recommended Action**

The McFarland High School Travel Club, and their advisor, therefore, request permission from the McFarland Board of Education for twelve MHS Students and two Club Advisors to participate in this 9 day EF Educational Tours trip to Italy. The requested dates are Monday, March 23-Friday, Thursday, April 1, 2010. These dates were chosen because of the "low season" rates offered at this time.

# McFarland High School

February 17, 2007

McFarland Unified School District

Kathy Rowland  
McFarland High School

McFarland School Board

RE: World War II Tour  
2010 Spring Break

I am planning a European trip, and at this point, 20 students have expressed fervent interest and are very enthusiastic explore the global classroom. We will be visiting London, Paris, Normandy, Omaha Beach, Berlin, Munich, and Dachau on a fourteen-day adventure. They will also study corresponding literature and history which will enhance their knowledge of the sacrifices Americans made during WWII. I have traveled several times in the past with McFarland students, and it has been my pleasure to share this journey with the fine students and community of McFarland. Our own history expert, Mrs. Whealy, will be teaming up with me to make this an event our students will never forget.

I ask, *not* for financial assistance, but for your approval because this trip will take place during Spring Break of 2010. There will only be four days, at most, in which students will miss school, and I am using the same reliable company as before, EF TOURS.

Traveling abroad changes and matures our students in global understanding and in areas that a local classroom cannot. They will experience the real hardships our men endured for their freedom and ours. Let freedom ring throughout the world in an intrinsic way for our MHS students.

The attached information covers insurance, itinerary, and issues that will answer any questions you may have. Thank you for your consideration.

Respectfully,



Kathy Rowland  
MHS English Teacher

OK Martin Schmidt



MCFARLAND UNIFIED SCHOOL DISTRICT  
 Monthly Enrollment Report  
 2008-09

School Month 7

GRADE	BR	KA	MMS	MHS	SJHS	MIS 18+ under	TOTAL	1 MONTH AGO	1 YEAR AGO	ADULT		EDUC.
										CIS +18	REGULAR	
K	114	156					270	273	281			
1	113	179					292	294	291			
2	105	174					279	275	248			
3	99	150					249	244	264			
4	100	163					263	262	215			
5	82	134					216	215	254			
6			254				254	252	243			
7			248				248	246	220			
8			217				217	218	242			
9				246	6	4	256	257	303	8		
10				263	26	13	302	298	248	13		
11				175	24	3	202	204	196	29		
12				159	7	4	170	170	167	11		
Adult Ed.										61		83
TOTAL	613	956	719	843	63	24	3218					
1 MONTH AGO	609	954	716	850	62	17		3208				
1 Yr. Ago	598	955	705	809	59	46			3172			
Capacity	698	906	747	740	90	N/A				N/A		

Interquest Detection Canines™  
Of Central Valley

McFarland Unified  
(the District)

This shall serve as an agreement by and between Interquest Detection Canines™ of Central Valley and the DISTRICT for substance awareness and detection services for the period of July 2009 through June 2010.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT.

INTERQUEST policy precludes the use of detection canines to "sniff" individuals under any circumstances.

INTERQUEST agrees to provide 14 HALF day visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Each visit will be \$210.00 / visit. Multiple canine teams will be charged on a per team basis. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. DISTRICT will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. Service will NOT be scheduled until the calendar is received.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and regional regulatory agencies as required. Detection canines are certified as reliable by the National Narcotic Detector Dog Association or equivalent independent agency. All employees are registered with the Department of Justice in accordance with California Education Code requirements.

INTERQUEST DETECTION CANINES™  
Of Central Valley

  
Debra DeShon  
Owner

FOR THE SCHOOL:

\_\_\_\_\_  
Date: \_\_\_\_\_

Please return one (1) copy of this Agreement and your District calendar to:  
PO Box 91  
La Grange, CA 95329  
Retain the other copy for school files.

**McFARLAND UNIFIED SCHOOL DISTRICT  
TENTATIVE PERSONNEL REGISTER  
April 21, 2009**

NAME	TITLE/LOCATION	EFFECTIVE DATE
<b>1. Employment</b>		
<b>A. <u>New Hires</u></b>		
<b>B. <u>Additional Duties</u></b>		
<b><u>Certificated</u></b>		
<b><u>Classified</u></b>		
<b><u>Coaches</u></b>		
Venegas, Zinnia	6th/7th Gr Girls' Basketball - MMS	3/11/2009
Ayon, Amador	Girls' Varsity Track - MHS	3/5/3009
<b>C. <u>Transfers/Reassignments</u></b>		
<b>D. <u>Substitutes</u></b>		
<b>2. A. <u>Retirements</u></b>		
<b>B. <u>Resignations</u></b>		
Borelli, Alba	Teacher - MHS	6/30/2009
Roelse, Bridget	Teacher - KA	6/30/2009
Quintana, Elena	Teacher - KA	6/30/2009
<b>C. <u>Terminations</u></b>		
<b>3. Other Actions</b>		
<b>A. <u>Leave of Absences</u></b>		
Rodriguez, Antonia	Teacher - BR (Maternity - until released)	4/14/2009
Garza, Santos	Grounds/Maintenance - MOT (Workers' Comp - until released)	4/3/2009
Esquibel, Steven	Custodian - MOT (Workers' Comp - until fully released)	3/31/2009
Raya, Josephina	Registart - MHS (Maternity - until released)	4/13/2009
Herrera, Sylvia	Food Service Worker (Medical - until released)	3/18/2009
Agee, Fiona	Teacher - MMS (Maternity - until released)	4/20/2009
DeLira, Monica	P/T School Office Asst - MLC (Maternity - until released)	3/16/2009
<b>B. <u>Return to Work</u></b>		
Vasquez, Hope	Instructional Assistant - KA (Released with modified duty)	3/30/2009
Perez-Leon, Rachel	Accounting Assistant II - DO (Released w/modified duty)	3/9/2009
Rodriguez, Antonia	Teacher - BR (Released to work w/no restrictions)	3/2/2009
Pacheco, Gilbert	Custodian - MOT (Released to work w/no restrictions)	3/17/2009
Gonzalez, Rachael	Teacher - BR (Released to work w/no restrictions)	3/16/2009
Quintanilla, Rebecca	Inst. Asst Speech - BR (Released to work w/no restrictions)	3/2/2009
Gentry, Anica	Teacher - BR (Released to work w/no restrictions)	3/25/2009
Perez-Leon, Rachel	Accounting Assistant II - DO (Released w/no restrictions)	3/30/2009
<b>C. <u>Others (Informational Only)</u></b>		
Barajas, Linda	Food Service Worker (transfer from 2 hr to 3 hr)	3/18/2009

## INFORMATION BACKGROUND

**MEETING DATE:** April 21, 2009

**ACTION ITEM:** Approval of Resolution # 0809-12 STRS Retirement Incentive Program

**BACKGROUND:** Approval is requested for Resolution #0809-12, STRS Retirement Incentive Program, offering eligible teachers two years of additional service credit towards retirement. By roll call approval of said resolution, the District establishes an open enrollment period for the STRS 2-Year Retirement Incentive Program. The District must reflect a cost savings in order to participate in this program. Approval is requested.

**RECOMMENDED ACTION:** Approval is requested.

**BEFORE THE BOARD OF TRUSTEES OF THE  
MCFARLAND UNIFIED SCHOOL DISTRICT  
COUNTY OF KERN, STATE OF CALIFORNIA**

**IN THE MATTER REGARDING )  
RETIREMENT INCENTIVE )  
PROGRAM )**

**Resolution No. 0809-12**

**WHEREAS**, Education Code § 22714, 22714.5, 44929, 44929.1, 87488, and 87488.1 provides that a school district may permit members of the California State Teachers' Retirement System (STRSA) who retire to Receive up to two years of additional service credit or two years of additional service credit plus two years of age at the time of retirement; and

**WHEREAS**, the McFarland Unified School District shall pay to STRS Retirement Fund an amount equal to the actuarial present value cost of the additional service credit and a fee to cover administrative costs; and

**WHEREAS**, the District wishes to make available two years of additional service credit ONLY to members eligible for retirement; and now,

**THEREFORE BE IT RESOLVED**, that this program is hereby adopted; and

**BE IT FURTHER RESOLVED**, that the period during which eligible employees may retire under this program is designated as April 22, 2008 through June 22, 2009.

**APPROVED AND ADOPTED** this 21st day of April, 2009, with motion being made by \_\_\_\_\_, seconded by \_\_\_\_\_ by the following vote:

AYES:  
NAYES:  
ABSENT:  
ABSTAIN:

Signed: \_\_\_\_\_  
Gabriel McCurtis  
Secretary, Board of Trustees

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**I HEREBY CERTIFY** that the foregoing is a full, true and correct excerpt from the minutes of the Board of Trustees of the McFarland Unified School District pertaining to the adoption of the foregoing Resolution at a regular meeting held on April 15, 2008.

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Authorized Agent of the  
Board of Trustees of the McFarland Unified School District,  
County of Kern, State of California

**BEFORE THE GOVERNING BOARD OF THE  
MCFARLAND UNIFIED SCHOOL DISTRICT  
COUNTY OF KERN, STATE OF CALIFORNIA**

Eliminating Certain Classified Services )  
for the 2009-2010 School Year )  
\_\_\_\_\_ )

Resolution No. 0809-13

A. The District Superintendent has recommended to this Board that those programs or services performed by classified employees and shown in Exhibit A attached hereto be eliminated starting with the 2009-2010 school year.

B. The Superintendent or designee must give written notice to this Board and to each employee affected that it is recommended that this Board determine that the employee's services will not be required for the 2009-2010 school year.

NOW, THEREFORE, THE BOARD RESOLVES THAT:

1. The above recitals are true and correct.
2. The services described in Exhibit A attached to this Resolution are eliminated starting with the 2009-2010 school year in accordance with the recommendations of the Superintendent.
3. The Superintendent is directed to determine which employee's services may not be required for the 2009-2010 school year as a result of this elimination and to give those employees notice.

I CERTIFY that the above resolution, proposed by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ was duly passed and adopted by the Governing Board of the \_\_\_\_\_ School District of Kern County, California, at an official and public meeting thereof held on April 21, 2009, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

DATED: \_\_\_\_\_

GOVERNING BOARD OF THE  
MCFARLAND UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Title: Board President



**REQUEST FOR BOARD APPROVAL  
INFORMATION BACKGROUND**

**MEETING DATE:** April 21, 2009

**ACTION ITEM:** Approval of a new freshmen transition program for at-risk freshmen.

**BACKGROUND:** Most high schools find that a number of freshmen have a difficult time making the transition from middle school to high school. These students typically fail many classes and quickly get behind in credits. The freshmen transition program will identify 25 students who are most at-risk using data and recommendations from the middle school counselor. These students will be enrolled in a four hour block class which will offer, Algebra Readiness and support (90 min.), English 9CP and support (90 min.), and Study Skills, Seven Traits for Highly Effective Teens, and the *Choices* curriculum (60 min.). The freshmen transition classes will be taught by two teachers (Cindy Bowman, and Carol Mathews). Students will have each teacher for two hours each day. It is our hope that this intensive intervention will help our most at-risk freshmen to succeed.

**RECOMMENDED ACTION:** Approval is requested.



## BACKGROUND INFORMATION

**MEETING DATE:** April 21, 2009

**ACTION ITEM:** Approval of Math Textbook Adoption for grade K through 12 and correlating course of studies.

**BACKGROUND:** The available programs were reviewed by a district team composed of K through 12<sup>th</sup> grade teachers. The following programs were recommended for adoption:

California Math, Houghton Mifflin  
(Grades K through 6)

Kern Avenue School  
Browning Road School  
McFarland Middle School

California Mathematics, Prentice Hall  
(Grades 7 through 12)

McFarland Middle School  
McFarland Learning Center  
McFarland High School

These textbooks are designed to meet the California Mathematics Grade Level Standards.

**RECOMMENDED ACTION:** Approval is requested.